



Region 2 Emergency Preparedness

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Public Information Officer Network Meeting Minutes

Friday, June 17, 2010 9:00 a.m.

Via webinar

Those Present

Nancy Sacquitne *Winnebago Co PH*
Steve O'Neil *Cerro Gordo/Franklin EM*
Kim Marker *Wright Medical Center*
Carol Meyer, *Wright Medical Center*
Joann Boyer *Palmer Comm Health (Fayette PH)*

Jodi Ball, *Mery North Iowa*
Pam Benjergerd,es,
Bridget Edson, *Floyd EM*
Wesley Hicok *Bremer County Auditor's Office*
Elaine Slade *Waterloo VNA (Bremer Co PH)*
Elizabeth Faber *Region 2 PHEP Planner*

PIO Network Workplan

The group discussed the current workplan and the “champions” of each task gave updates. Please see attached workplan.

Specific discussion on individual tasks included:

- Spokesperson training- Nancy shared a document she developed outlining all they want to work on with this task (attached to these notes). She discussed the need to develop Just in Time training documents for PIOs to use with spokespersons. If anyone has anything already developed, they are asked to please share that with the group. Nancy discussed that before our next meeting, everyone is encouraged to generate a list of the different disciplines that might need pre-identified spokespersons. From this we will develop a worksheet for each county to fill out and identify actual persons.
- PIO Training- Holly had presented a list of recommended trainings. It will be sent out again for review before finalization at the next face to face meeting. The group discussed a new course to be offered through Iowa Central College for rural responder PIOs. Elizabeth will further investigate this course. Steve O'Neil indicated that they have dollars available to host trainings in the Region.
- Conversation with the Media- Jenni Swart was unable to be on the webinar but will be developing a letter to send to all media in the Region to invite them to a training. Elizabeth will assist in gathering the contact information.
- Trainings- Eric was unable to be on the webinar. Elizabeth shared that she has made a few contacts trying to line someone up for the Social Networking 101 and Use in a Disaster training for August. There is the potential for the date to change based on the schedules of the not-yet-identified speakers. More information to come!
- Joint Information Center: Steve shared that he has a draft of the supply/equipment list, a list of acronyms, and other documents developed but needs to work with the other group members. They hope to have more information to share at our next meeting.

- MOU templates- Steve has a few templates but isn't very happy with them yet so is still gathering more before he shares them with the group.
- PIO Network Contact List- Elizabeth is in the process of developing this list.

Other News

Elizabeth shared with the group that the Region 2 Public Health Emergency Preparedness Steering Committee decided to combine the 0.5 FTE Education and Exercise Coordinator on the public health side (currently held by BJ Hoffman) with her position of planner. BJ will still be the EEC with the hospital side. The job description and list of duties to be attached to her contract is in the process of being developed. It would appear that facilitation of this group could still occur, but the group will be notified if changes need to be made in her involvement.

Next Meeting

Face to Face Meeting

August 19th at 9:00 a.m.- NOTE: DATE MAY CHANGE DUE TO PRESENTER SCHEDULE
Cerro Gordo/Franklin County EOC
Mason City Police Department Mason City, IA

Please contact Elizabeth Faber if you have any questions about this group. efaber.region2@gmail.com